

SWMTC Proforma for the placement minister's report on the long placement

Last revised: December 2001

NB: THIS REPORT WILL BE SEEN BY THE CORE STAFF OF THE COURSE ONLY

Candidate's Name:

Placement Minister's Name:

Church at which placement was carried out:

1. Please comment on *the candidate's approach to the placement*. Did he/she seem well organised, and able to set an effective schedule?

2. Please give your own impressions, and summarise other feedback you received, on *the candidate's planning and leading of worship*. Was worship creatively and effectively planned? Was it led in an appropriate manner? Were others drawn in to the service(s) in an appropriate way?

3. Please give your own impressions, and summarise other feedback you received, on *the candidate's preaching*? Did it show evidence of understanding of the text(s). Did it show evidence of theological reflection? Was the content and delivery appropriate to the context?

4. Please comment here on *the candidate's approach to pastoral visiting*. Was his/her conduct appropriate to the situation?

5. On this sheet, please feel free to make any further comments you feel would help the staff in their work with this candidate. In particular, you may wish to discuss:

- ❖ the candidate's self-awareness and response to feedback on his/her work,
- ❖ his/her sensitivity in relating to others, and
- ❖ his/her ability to make connections between his/her own life and spirituality on the one hand, and the demands of accredited ministry on the other.

[Please note that we are *not* asking you for a verdict on the candidate's suitability for ordination, or for a particular type of ministry, nor are we asking for a letter of recommendation on their behalf. At the same time, this is a key moment in their training, and therefore one which provides an opportunity for you to guide us in the areas mentioned. We thank you in advance both for your time in writing this report, and for your generosity in hosting the placement.]

